

INTERAGENCY COORDINATING COUNCIL ON EARLY INTERVENTION

EXECUTIVE COMMITTEE MEETING

NOVEMBER 18, 2004

MEMBERS PRESENT:

Hedy Hansen, Chair; Jim Bellotti; Arleen Downing, M.D.; Gretchen Hester; Rick Ingraham; Beverley Morgan-Sandoz; Raymond M. Peterson, M.D.; Marie Kanne Poulsen, Ph.D.; Theresa Rossini; Debbie Sarmento; Elaine Fogel Schneider, Ph.D.

OTHERS PRESENT:

See Attachment A.

RECORDERS:

Cheri Schoenborn
Sharon Rea Zone

OPENING REMARKS AND INTRODUCTIONS:

Hedy Hansen, Chair of the Executive Committee, called the meeting to order at 10:16 a.m. Executive Committee Members, ICC staff, and members of the audience provided self-introductions.

APPROVAL OF SEPTEMBER 2004 MEETING MINUTES:

The Executive Committee minutes summarizing the September 23, 2004 meeting were approved as written.

EXECUTIVE COMMITTEE WORKPLAN REVIEW:

Ms. Hansen reviewed a draft format for use by the Standing Committees as they describe how their activities coordinate with the Executive Committee's workplan. The format for the Committees' status reports was discussed. It was agreed that the status reports to be delivered during the ICC general meeting should be based on the criteria identified at the February 2004 meeting, which are contained on the Executive Committee's Workplan. Committee Chairs will report by the priority areas: early entry, IFSP, transition, and interagency collaboration. The Chairs' reports will provide current status of the Committees' recommendations, identifying any issues with measuring outcomes and/or with implementation, and forecast plans for the next phase in development.

COMMITTEE MEMBERSHIP:

The Executive Committee discussed membership issues, including the notification from Marcy Gallagher that she would no longer be the designee attending ICC meetings for the Director of the Department of Managed Health Care. Dr. Peterson stated that Ms. Gallagher informed him that her Director intends to name a new representative to the ICC. Dr. Peterson noted that Ms. Gallagher has been a valuable resource for the ICC and her absence is a loss for the Quality Service Delivery Systems Committee (QSDSC). He also announced that Beverley Morgan-Sandoz agreed to assume co-chair responsibilities for the QSDSC.

Kat Lowrance was welcomed as a new Community Representative and will serve on the Integrated Services and Health Committee. The Executive Committee discussed the importance of ensuring that the ICC membership provides a good geographical representation and that the ICC continues to find ways to involve more parents. The Public Awareness Committee (PAC), along with parents Hedy Hansen, Gretchen Hester and Theresa Rossini, will review existing protocols for welcoming new parents and determine any recommendations for revisions and/or additional procedures to help parents feel more connected to the ICC.

REVIEW OF NOVEMBER 19, 2004 ICC AGENDA:

The Executive Committee reviewed the agenda. No changes were recommended.

2005 ICC AGENDAS

The Executive Committee discussed ICC meeting agendas for 2005 and agreed on the following guidelines for special topic presentations. Presenters will be asked to address the implications of their topic in terms of policy, training, technical assistance and other perspectives related to the ICC's work. The February 2005 meeting will feature a presentation on Early Head Start/Head Start, facilitated by Beverley Morgan-Sandoz. The May 2005 meeting will feature a presentation on the Family Resource Centers Network of California (FRCNCA) activities and strategic plan, coordinated by Debbie Sarmiento. Topics for September and November will be considered later in the year.

OTHER BUSINESS

Dr. Peterson reported that the federal Office of Special Education Programs (OSEP) will hold their annual Early Childhood National Conference in Washington, D.C. in February. There are funds set aside for three ICC members to attend. As Chair of the ICC, Dr. Peterson will be attending with Vice Chair, and parent, Hedy Hansen. ICC staff will assist with seeking funds from the State Council on Developmental Disabilities (SCDD) to allow both Theresa Rossini and Gretchen Hester to attend. The SCDD was acknowledged for past support of the ICC.

The Executive Committee discussed an upcoming national Parent Leadership Development Institute for State Interagency Coordination Councils, to be held in San Francisco in May 2005. This training, sponsored by the Federation for Children with Special Needs out of Boston, MA, is an opportunity for parents and professionals to partner as a team and focus on ICC strategic planning. Dr. Peterson reminded the members that the ICC sent a team to a similar training several years ago that was held in New Mexico. Hedy Hansen has agreed to coordinate the selection of CA's team for the May 2005 Institute. Interested persons should contact Ms. Hansen. Team members will report back to the ICC at either the May and/or the September meeting(s).

Rick Ingraham shared that the National Part C Coordinators Association is seeking nominations to recognize a parent's contribution for 2004, via a Parent Leadership Award. Although the Executive Committee members had differing opinions due to the short time line, it was agreed that California would send forth a nomination for the award. The nomination is due to the Part C Coordinators Association by December 10, 2004. Persons who have a recommendation for this year's national award should submit the name and a biographical paragraph about the nominee to Dr. Peterson or to Cheri Schoenborn by the end of Friday's meeting. In addition, the Executive Committee agreed that the ICC should look at how to honor the many parents throughout the State, who have contributed to the ICC over the years. The PAC will take the lead on developing a protocol for future nomination requests from the National Part C Coordinators Association and will take the lead on developing a parent recognition process for California's ICC.

There was discussion concerning Congress acting on reauthorization of the Individuals with Disabilities Education Act (IDEA). It was noted that Jim Bellotti will include an update in his report on Friday. George Miller from Concord, CA is a member of the House of Representatives and is on the Congressional Conference Committee voting on the bill.

Cheri Schoenborn reported that the ICC Annual Report for Fiscal Year 2001-2002 is being readied for print. Now that OSEP allows the Annual Report to cover two years, the next report will be for Fiscal Years 2002-2003 and 2003-2004. A draft of the new Annual Report will be reviewed by the Committees to ensure that the narrative accurately describes the Committees' efforts. Ms. Schoenborn noted that the format for the current Annual Report will follow that of prior reports. The Executive Committee may want to discuss format ideas for the subsequent report, which will cover the status of Early Start throughout Fiscal Years 2004-2005 to 2005-2006.

ADJOURNMENT

The meeting was adjourned at 12:00 p.m.